



**MEETING OF THE COMMITTEE OF
POSTGRADUATE DENTAL DEANS & DIRECTORS UK**

06 – 07 FEBRUARY 2014

COPDEND EXECUTIVE MEETING

THURSDAY 06 February 2014 9.00 – 4.30

FRIDAY 07 February 2014 8.45 – 12.30

AGENDA

Session & Timings	THURSDAY 06 FEBRUARY 2014				
	Serial No	Item	Purpose	Lead	Documents attached
1 9.00	1.	Welcome and Apologies:		HF	
	2.	Minutes of the previous meeting: Minutes of the previous meeting 17-18 Oct 13:	Agreement	HF	Yes
	2.1	Matters arising from the previous minutes not covered in this meeting:	Information/ Agreement	HF	
	2.1i	Draft joint position statement BAOMS/COPDEND – Advice from Dental Protection update	Discussion/ Agreement	HF	Yes
STRATEGIC ISSUES					
9.30	3.	Specialty Training			
	3.1	JCPTD – Revised role and membership proposals	Information/ Agreement	DF	Verbal
9.40	3.2	QA of Specialty Training:			
		3.2i COPDEND Audit	Discussion/ Agreement	KE	Verbal

		3.2ii Entry to Speciality lists by equivalence:	Discussion	MS	Table
		3.2iii Exit Examinations issues (Dental Radiology)	Discussion	MS	Yes
	3.3	ISFE Critical Appraisal:	Discussion	MS	Table
	4.	DFT Workstream:			
10.00	4.1	DFT Satisfactory Completion project update – Charlotte Carr	Discussion/ Agreement	CC	Yes
10.30 – 11.00		Morning Coffee			
2 11.00	4.2	DFT Curriculum Consultation update	Discussion/ Agreement	HF	Yes
	4.3	HEYH – issues raised by Foundation training complaint – COPDEND Policy Development	Discussion/ Agreement	KE	Yes
	4.4	Allocation of DFT places at Deanery level – COPDEND Policy Development	Discussion/ Agreement	HF	Yes
	4.5	MSF Funding Bid	Discussion/ Agreement	KE	Yes
11.30	5	DCT Workstream update:	Discussion/ Agreement	EJ/PC/NT	Requested
11.45	6.	Workforce Planning Workstream update:	Information/ Discussion	KE	Verbal
	6.1	CfWI report published 17 Dec 13 - http://www.cfw.org.uk/publications/a-strategic-review-of-the-future-dentistry-workforce-informing-dental-student-intakes/@@publication-detail			
	6.2	HEE Workforce Plan published 17 Dec 13 - https://hee.nhs.uk/2013/12/17/hees-first-national-workforce-plan-published-today/	Information/ Discussion	KE	Verbal
12.00	7.	Lifelong Learning:			
	7.1	QA of CPD COPDEND Project update:	Information/ Discussion	HF/SLH	Yes
12.30 – 1.30		Lunch			

1.30	8.	Communications & Stakeholder Strategy 2013 – 15:			
	8.1	Deans induction update:	Discussion	HF	Verbal
	8.2	COPDEND Website plans & COPDEND “Contact us” enquiries:	Discussion	HF/GF	Verbal
	8.3	Communication with Stakeholder: 8.3i The BDA Conference, MCCC, 10 – 12 Apr 14: 8.3ii COPDEUK Conference, London, venue TBC 14 May 14: 8.3iii Educators Conference 27 Nov 14, London or Manchester:	Information/ Agreement	HF	Verbal
	8.4	MDRS Steering Group – Governance Chart – inclusion of Dental Operational groups:	Discussion/ Agreement	HF	Yes
2.00	9.	Dentists in Difficulty Study Day – Policy & Actions	Discussion/ Agreement	HF/MS/NT	Yes
2.45 – 3.00		Afternoon Tea			
4 3.00 – 4.30	10.	Assessment of Postgraduate Training Workshop: Aim: Learn about current best practice in relation to assessment of postgraduate education & training. Objectives: Identify key requirements for Deans, training providers & examination providers in relation to dental foundation, core & specialty training.		Michael Escudier, Vice Dean FDS RCS England	

Session & Timings	FRIDAY 07 FEBRUARY 2014				
OPERATIONAL ISSUES					
5 08.45	11.	GDC Matters:	Information/ Discussion	HF	
	11.1	Joint working:			Verbal
9.10	11.2	CPD consultations: CPD rules consultation and Temporary Registrants	Discussion/ Agreement	SLH	Yes
	12.	Foundation Training Operational Matters:			
9.40	12.1	Future delivery model for DFT in the Armed Forces	Discussion/ Agreement	GH	Yes
	12.2	Extra DFT Places 2014:	Discussion/ Agreement	HF	Yes
10.00	12.3	DFT 2014 – feedback from meeting with DSC & BDA	Discussion	HF	Verbal
	12.4	DFT National Recruitment update and feedback from 31 Jan 14 meeting	Information/ Agree	HF	Verbal
	12.5	Training for Training Programme Directors:	Information/ Discussion	HF	Yes
	13.	Core Training Operational Matters:			
	13.1	Shadowing OMFS Units	Information/ Discussion	HF	Verbal
10.00	13.2	Dental Core Recruitment Dates 2014:	Information	EJ	Yes
	14.	Specialty Training Operational Matters:			
	14.1	ISCP & DPH:	Information/ Discussion	MS	Yes
		14.1i ISCP Rollout:			
		14.1ii Recording training activity in DPH	Information/ Discussion	HF	Verbal
	14.2	NIHR & National Recruitment	Information/ Discussion	PC	Verbal
	14.3	ARCP – Documentation and Outcomes	Information/ Discussion	MS	Yes

	14.4	Post CCST training and duration:	Information/ Discussion		Verbal
	14.5	CCST dates calculation:	Information/ Discussion	DF	Yes
10.30 – 11.00		Morning Coffee			
6 11.00 – 12.30	15.	National & Regional Reports; exceptional items only for discussion:	Information/ Discussion	All	Yes x 1
	16.	Dental Business Managers summary reports:	Information/ Discussion	All	Yes x 12
	17.	Lead Dean Role and Responsibilities – update Terms of Reference:	Information/ Discussion	HF/All	Yes
	18.	UK Dental undergraduate census 2014 – 2018:	Information	BG	Yes
	19.	Genomics in Healthcare Education:	Information	HF	Yes
	20.	COPDEND Financial statement update:	Information/ Agreement	HF	Verbal
	21.	Any other business:		All	
12.30		Close and Lunch			
Dates for your diary		<p>COPDEND Meetings 2013-14:</p> <p>Business meeting dates:</p> <p>29 April 2014, 10.30 – 4.30, London, venue tbc 02 September 2014, 10.30 – 4.30, London, venue tbc (please note change of date from 23 Sep 14) 10 December 2014, 10.30 – 4.30, London, venue, tbc</p> <p>COPDEND Residential dates 2014:</p> <p>10 – 11 July 2014 – KSS Deanery 09 – 10 October 2014 – North West Deanery</p> <p>COPDEUK – 14 May 2014 – London, venue tbc</p> <p>Educators Conference – 27 November 2014 location tbc</p>			