



MEETING OF THE COMMITTEE OF POSTGRADUATE DENTAL DEANS & DIRECTORS UK

10 – 11 JULY 2014

COPDEND EXECUTIVE MEETING

THURSDAY 10 July 2014 9.00 – 4.30

FRIDAY 11 July 2014 9.00 – 12.30

AGENDA

Session & Timings	Serial No	Item	Purpose	Lead	Documents attached
THURSDAY 10 JULY 2014					
1 9.00 – 9.05	1.	Welcome and Apologies:	Information	HF	
9.05 – 9.15	2.	Minutes of the previous meeting 29 Apr 14:	Agreement	HF	Yes
9.15 – 9.20	3.	Matters arising from the previous minutes not covered in the agenda:		HF	Yes
STRATEGIC ISSUES					
9.20 – 9.45	4.	Specialty Training:			
	4.1	COPDEND/MDRS liaison meeting 24 Jun 14 update:	Information/ Discussion	HF	Verbal
	4.2	Dental Gold Guide update:	Information/ Discussion	HF	Verbal
9.45 – 10.15	5.	DFT:			
	5.1	DFT Assessed Completion Project update:	Information/ Discussion	MS/BG	Yes x 2
	5.2	DFT Curriculum consultation update:	Information/ Discussion	HF	Verbal
10.15 – 10.30	6.	DCT			
	6.1	Dental Core Training: - Job analysis and design of a competency	Information/ Agreement	HF	Verbal

		framework & selection criteria for DCT - Steering Group membership			
	6.2	DCT Surveys (Dental Core trainees, DMEs & Deans):	Information	AD/HF	Verbal
10.30 – 10.45		Morning Coffee			
2 10.45 – 11.10	6.3	DCT Working Group on Induction:	Information/ Discussion	AB	Verbal
	6.4	HEE RSG Bids – DCT Curriculum Assessment Framework:	Information/ Discussion	HF	Verbal
	6.5	DCT Project – Lead Dean/LETB arrangements:	Discussion/ Agreement	HF	Verbal
11.10 – 11.30	7.	Workforce Planning Workstream update:			
	7.1	Dental Workforce Planning – guidance for Deans:	Discussion/ Agreement	KE/DF	Yes x 3
11.30 – 11.50	8.	Lifelong Learning:			
	8.1	Foundation Training for Dental Therapists – curriculum development:	Discussion/ Agreement	HF	Yes
11.50 – 12.00	9.	Dental Registrants in Difficulty update:	Information/ Discussion	NT	Yes x 2
12.00 – 12.30	10.	HEE Strategic Matters:			
	10.1	HEE Beyond Transition update:	Information/ Discussion	HF	Verbal
	10.2	RSG Funding bid update:	Information/ Discussion	HF	Verbal
12.30 – 1.30		Lunch			
3 1.30 – 3.00	11.	Proposed GDC Standards for Specialty Education, deadline for response is 23 Jul 14: http://www.gdc-uk.org/GDCcalendar/Consultations/Pages/Consultation-on-the-General-Dental-Council.aspx	Discussion Presentation	Jane Pierce & Patrick Kavanagh KE	Yes
3.00 – 3.15		Afternoon Tea			
		OPERATIONAL ISSUES			
4 3.15 – 4.30	12.	Stakeholder Liaison & Meetings:			
	12.1	GDC: Joint working – COPDEND/GDC liaison meeting 15 Jul 14:	Information/ Discussion	HF	Verbal

12.2	CQC Dental Reference Group Meeting 03 Jun 14:	Information/ Discussion	HF	Verbal
12.3	HEE: Dental HEE AG meeting 12 Jun 14 – items for COPDEND: CDO England/Deans meeting 24 Jun 14:	Information/ Discussion	NT HF	Verbal
12.4	COPMED 05 – 06 Jun 14 report: - Part-time training - Approval of trainers - Inter Deanery transfers	Information/ Discussion	KE	Yes x 4
12.5	Standing Committee for Postgraduate Medical Education (English Deans) 19 Mar 14:	Information/ Discussion	EJ	Yes
12.6	National Dental Commissioning Group 18 Jun 14:	Information/ Discussion	HF	Yes
12.6i	Dental Commissioning Guidelines: Oral Surgery & related Specialties Special Care Dentistry Restorative Dentistry Orthodontics	Information/ Discussion	HF JL EJ PC	Verbal Verbal Verbal Verbal
12.7	LPN Chairs meeting:	Information/ Discussion	HF	Verbal
12.8	GMC: GMC Education & Training Roundtables – 11 Jun 14	Information	JC	Yes x 4

Session & Timings	FRIDAY 11 JULY 2014				
	OPERATIONAL ISSUES				
5 9.00 – 9.30	13. Foundation Training Operational Matters:				
	13.1	DFT Contract – synopsis of changes to DFT 2014 contract:	Information/ Discussion	NT	Yes x 3
	13.2	DFT 2014/15 – additional places & funding:	Update	HF	Verbal
	13.3	DFT 2014/15 key issues: - Oriel - Alison Bullock review recommendations - Deanery engagement in the recruitment process	Discussion/ Agreement	HF	Verbal
9.30 – 9.40	14. Core Training Operational Matters:				
	14.1	COPDEND/BAOMS agreement update:	Information	HF	Verbal
	14.2	DCT Recruitment – withdrawal from DCT posts:	Discussion	MS	Yes
9.40 – 10.10	15. Specialty Training Operational Matters:				
	15.1	QM of Self Funded Training Posts:	Information/ Discussion	HF	Verbal
	15.2	ARCP Good Practice:	Information/ Discussion	HF	Yes
	15.3	JCPTD report: - SAC plans for National Recruitment - ARCPs/externals	Information/ Discussion	DF	Yes x 2
	15.4	National NIHR update:	Information	PC	Verbal
	15.5	ISCP Rollout –further training requirements & survey:	Discussion/ Agreement	DF	Yes
10.10- 10.30	16. Lifelong Learning:				
	16.1	COPDEND Research Project – QA of CPD update:	Information/ Discussion	JC/SLH	Yes
	16.2	Appraisal Skills DVD:	Discussion/ Agreement	SLH	Yes x 2
10.30 – 10.45	Morning Coffee				
6 10.45 – 11.05	17. Communication and Stakeholder Involvement:				
	17.1	BDA Conference – evaluation of April 2014:	Discussion	SLH	Table

	17.2	BDA Conference 2015- Manchester Central Convention Complex 07 – 09 May 2015:	Agreement	SLH	Verbal
	17.3	Educators Conference 27 November 2014: - Draft Programme	Discussion/ Agreement	HF	Verbal
11.05- 11.25	18.	Regional Reports; exceptional items only for discussion:	Information/ Discussion	NT	Verbal
11.25 – 11.30	19.	Dental Business Managers summary report:	Information/ Discussion	DM	Yes
11.30 – 11.40	20.	Lead Dean Role and Responsibilities – update Terms of Reference:	Information/ Discussion	HF/All	Yes
11.40 – 11.55	21.	COPDEND/NCAS Agreement:	Information/ Discussion	JC	Yes
11.55- 12.10	22.	COPDEND – process for the Election of Chair/Officers for 2016- 18:	Discussion/ Agreement	HF	Yes x 2
12.10 - 12.15	23.	COPDEND Meetings – review of current format and meeting schedule: - COPDEND meeting 02 Sep 14	Discussion/ Agreement	HF	Verbal
12.15 – 12.20	24.	AOMRC – A Charter for Postgraduate Medical Training:	Discussion	MS	Yes
12.20- 12.30	25.	Any other business:	Information	All	Verbal
12.30	Close and Lunch				
		<p>COPDEND Meetings 2013-14:</p> <p>Business meeting dates:</p> <p>02 September 2014, 10.30 – 4.30, Friends House, London, NW1 2BJ 10 December 2014, 10.30 – 4.30, Friends House, London, NW1 2BJ</p> <p>COPDEND Residential dates 2014:</p> <p>09 – 10 October 2014 – North West Deanery</p> <p>COPDEND Residential dates 2015:</p> <p>12 – 13 February 2015 – Scotland 09 – 10 July 2015 – Defence 08 – 09 October 2015 – East of England</p> <p>Educators Conference – 27 November 2014, Mercure Manchester Piccadilly Hotel, Manchester, M1 4PH</p>			Yes

